



Data Analyst/Consultant

Bridge West LLC/BGM – St. Paul, MN - ****Relocation Assistance Available**

We are:

Bridge West LLC, a CPA Firm located in Denver (CO) and St. Paul (MN), has been servicing cannabis clients since 2009 and is the **leading Cannabis only CPA firm** in the United States. We are one of the first public accounting firms in the world to only serve the Cannabis industry. We currently **serve over 250 cannabis clients throughout the United States** and continue to experience a significant increase in revenues as the Cannabis industry is growing exponentially each year throughout the US.

In early 2017, Bridge West partnered with Boeckermann Grafstrom & Mayer, LLC (BGM). With locations in Minnesota and Florida, BGM is a firm of **Entrepreneurial Proactive CPAs and Advisors**. We work with our clients to identify and develop their goals; to find creative ways to achieve those goals; and to provide innovative solutions to their problems through our auditing, tax and consulting services. At BGM, we appreciate the entrepreneurial spirit that can exist inside any business because it exists in our own. We understand what it takes to balance the details and risks with the dreams. We are CPAs and Advisors who truly understand the needs of our entrepreneurial clients – because we are entrepreneurs too.

Primary Purpose:

The Data Analyst will translate numbers into plain English. This role is responsible for working with our clients and assist them in taking the data that they collect and use it to help them make better business decisions.

Responsibilities include but are not limited to:

- Interpret data and analyze results using statistical techniques and provide ongoing reports.
- Develop and implement databases, data collection systems, data analytics, and other strategies that optimize statistical efficiency and quality.
- Acquire data from primary and secondary data sources and maintain databases and data systems.
- Identify, analyze, and interpret trends or patterns in complex data sets.
- Filter and “clean” data by reviewing computer reports, printouts, and performance indicators to locate and correct code problems.
- Work with management and clients to prioritize business and information needs.
- Locate and define new process improvement opportunities.

Required Qualifications and Skills:

- Bachelor’s Degree in Mathematics, Economics, Computer Science, Information Management, or Statistics



- Proven work experience as a data analyst or business data analyst
- Technical expertise regarding data models, database design development, data mining and segmentation techniques
- Strong knowledge of and experience with reporting packages, databases, and programming
- Knowledge of statistics and experience using statistical packages for analyzing datasets
- Strong analytical skills with the ability to collect, organize, analyze, and disseminate significant amounts of information with attention to detail and accuracy
- Adept at queries, report writing, and presenting findings
- Excellent organizational and interpersonal skills
- Demonstrated ability to manage multiple tasks simultaneously and problem solve
- Strong written and communication skills
- Professional demeanor and appearance necessary at all times
- Meticulous attention to detail and strong follow-up skills
- Capability of working in a fast-paced environment and meeting deadlines
- Demonstrated team player with a positive attitude

We offer a comprehensive compensation and benefits package, to include health, dental, life, short term disability, PTO, paid holidays, and 401k retirement savings program. To apply, please send your cover letter, resume, and salary history and expectations to kknipp@bgm-cpa.com.